

Down-To-Earth (Vic) Cooperative Society Limited

Special General Meeting

Minutes

**Date:** 27<sup>th</sup> September, 2018

**Time:** 7:30pm

**Audio:** [2018-09-27 SGM.mp3](#)

**Status:** Confirmed 14<sup>th</sup> February, 2019

#	Item	Raised by:
1	<b><u>Acknowledging traditional owners</u></b>	Respect
	I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to Elders, past, present and future.	
2	<b><u>Meeting Started</u></b>	Procedural
	7.55PM	
3	<b><u>Order of Business</u></b>	
	<ol style="list-style-type: none"> <li>1. Opening of meeting</li> <li>2. Election of Chairperson &amp; Minute Taker</li> <li>3. Acknowledgement of Country</li> <li>4. Acknowledgement of members participating online</li> <li>5. Ratification of previous meeting minutes</li> <li>6. Presentation of reports (if applicable)</li> <li>7. Code of Conduct Complaints Review Panel Selection</li> <li>8. General business on notice</li> </ol>	
4	<b><u>Election Of Chair</u></b>	Procedural
	<b>Confirmation of Chairperson:</b> David Cruise <b>Confirm Minute Keeper:</b> Coral Larke	
5	<b><u>Attendance</u></b>	Procedural
	<ol style="list-style-type: none"> <li>1. Cruise David</li> <li>2. Ernst Kathy</li> <li>3. Jae Julie</li> <li>4. Hunt Lindy</li> <li>5. Larke Coral</li> <li>6. Gregory Steven (Scouse)</li> <li>7. Macpherson Robin</li> <li>8. Mathews Malcolm</li> <li>9. Morsman Kobi</li> <li>10. Morsman Tania</li> <li>11. Newcomb Craig</li> <li>12. Nissen Lars</li> <li>13. Rasmussen Mark</li> <li>14. Reid Darryl</li> <li>15. Reid John</li> <li>16. Reid Troy</li> </ol>	

	<p>17. Ryan Darryl  18. Pitt Trevor  19. Poynton Steven  20. Schwarz Martin  21. Silverberg Paul  22. Smith Trevor  23. Tippett Peter  24. Tunney Kristen  25. Wilkinson Andrew</p>	
<b>6</b>	<b>Confirmation of minutes</b>	<i>Procedural</i>
	30 <sup>th</sup> August, 2018 <b>Moved:</b> Troy Reid <b>Seconded:</b> Tania Morsman <b>Accepted:</b> PBC	
<b>7</b>	<b>Reports</b>	<i>Procedural</i>
	<p>Coral Larke – Will provide a list of approved motions with these minutes.  Coral Larke – Shearing Shed Update. Sheep manure has been cleared from underneath the shed. Approximately 20 cubic meters of manure was cleared which resulted in a budget over spend due to that there was much more than expected and took four times as long.  Troy Reid – showed photos of tractor drivers and gave a brief run down on the water working bee.</p>	
<b>8</b>	<b>Competitive Quotes</b>	Kristen Joy
	<p><b>Motion:</b> “That any contracted hire or service, or purchases expected to total more than \$10,000 from a single supplier in any one financial year require competitive quotes from more than one supplier, with contracts to be reviewed and retendered at least annually.”  <b>Remarks:</b> <i>The purpose of this motion is to increase financial probity for the cooperative, to ensure the cooperative is achieving value for money and that contracts are awarded fairly and limit potential for commercial conflict of interest.</i></p>	<p><b>Proposed</b> Kristen Joy  <b>Supported</b> Robin Macpherson &amp; Troy Reid  <b>Deferred</b></p>
	<b>Electronic Voting System for Special and Annual General Meetings</b>	Troy Reid
	<p><b>Motion:</b> “That all future ordinary resolutions and special resolutions put to members at general meetings be done so using an electronic voting system with polls open at least a minimum of 3 days prior to the scheduled start time of the general meeting, that electronic voting equipment be available to use at the advertised meeting place at least an hour prior to the commencement of the general meeting scheduled start time, and that DTE rules be amended to reflect these changes.”  <b>Remarks:</b> <i>The purpose of this motion is to increase democratic participation of the entire active membership, increase convenience to active members wanting to participate within the cooperative and enable more efficient use of member’s time.</i></p> <p><b>Amendment Motion:</b> “That all future ordinary resolutions and special resolutions put to members at general meetings be done so using an electronic voting system with polls open at least a minimum of 3 days post the scheduled start time of the general meeting, that electronic voting equipment be available to use at the advertised meeting place at least an hour prior to the commencement of the general meeting scheduled start time, and that DTE rules be amended to reflect these changes.”</p>	<p><b>Proposed</b> Troy Reid  <b>Supported</b> by Kristen Joy &amp; Robin Macpherson  <b>Motion Failed</b></p>
	<b>Active Members Conference</b>	Coral Larke
	<p>In principle to approve an Active Members Forum. To employ the services of a professional facilitator to engage with members to best understand what they want. Outcomes, to produce;</p> <ul style="list-style-type: none"> <li>• a SWOT analysis for the cooperative</li> <li>• aims and objectives</li> <li>• visions and dreams</li> </ul>	<p><b>Proposed</b> Coral Larke  <b>Supported</b> Malcolm Mathews &amp; Robin Macpherson  <b>Motion Failed</b></p>

	<ul style="list-style-type: none"> <li>• 5 year goal plan</li> </ul> <p><b>Remarks</b> Social cohesion is an important determinant of a well functioning cooperative. So the aim is for a group of active members to come together to plan ahead for a thriving future and identify where we can do better.</p>	
	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>
	AGM 22 <sup>nd</sup> November, 2018 7.30 PM	
	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	10 pm	